SCHEDA DI ESERCIZI

Business English

Storytime Premium

Nome e cognome: Data:

Esercizio 1: In riunione

Completa con: started, move, add, clarify, wrap.

1. Good morning, everyone. Shall we get _____ ?
2. Let's _____ on to the next item on the agenda.
3. Sorry, could I just _____ something?
4. Could you _____ what you mean by “flexible”?
5. It's almost five. Let's _____ up.

Esercizio 2: Più diplomatico

Riscrivi la frase in modo più diplomatico.

1. You're wrong.

2. I don't agree.

3. Send me the report by Monday.

4. That's impossible.

5. Your price is too high.

Esercizio 3: Il lessico

Scrivi la parola inglese.

1. scadenza

2. fattura

3. preventivo

4. ordine del giorno

5. sede centrale

Esercizio 4: Traduci

Traduci in inglese.

1. Dobbiamo rimandare la riunione a giovedì.

2. Come potete vedere nel grafico, le vendite sono aumentate del 10%.

3. Per riassumere, abbiamo deciso tre cose.

4. Ho partecipato alla fiera di Milano.

5. Ci sono margini sul prezzo?

Esercizio 5: Correggi l'errore

In ogni frase c'è un errore. Correggilo.

1. Tomorrow we will discuss about the new contract.

2. Can you give me more informations about the project?

3. Let's make a meeting next week.

4. Our society was founded in 1985.

5. I couldn't assist to the meeting yesterday.

SCHEDA DI ESERCIZI · SOLUZIONI

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Esercizio 1: In riunione

1. started
2. move
3. add
4. clarify
5. wrap

Esercizio 2: Più diplomatico

1. I'm not sure that's quite right.
2. I see your point, but I see it a bit differently.
3. Would it be possible to send me the report by Monday?
4. I'm afraid that might be difficult.
5. Is there any flexibility on the price?

Esercizio 3: Il lessico

1. deadline
2. invoice
3. quote
4. agenda
5. headquarters

Esercizio 4: Traduci

1. We need to postpone the meeting to Thursday. / We need to put off the meeting until Thursday.
2. As you can see in the chart, sales increased by 10%.
3. To sum up, we've decided three things.
4. I attended the trade fair in Milan.
5. Is there any flexibility on the price?

Esercizio 5: Correggi l'errore

1. Tomorrow we will discuss the new contract.
2. Can you give me more information about the project?
3. Let's have a meeting next week.
4. Our company was founded in 1985.
5. I couldn't attend the meeting yesterday.

Spiegazione e altri esempi: www.storytimepremium.com/it/blog/business-english

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